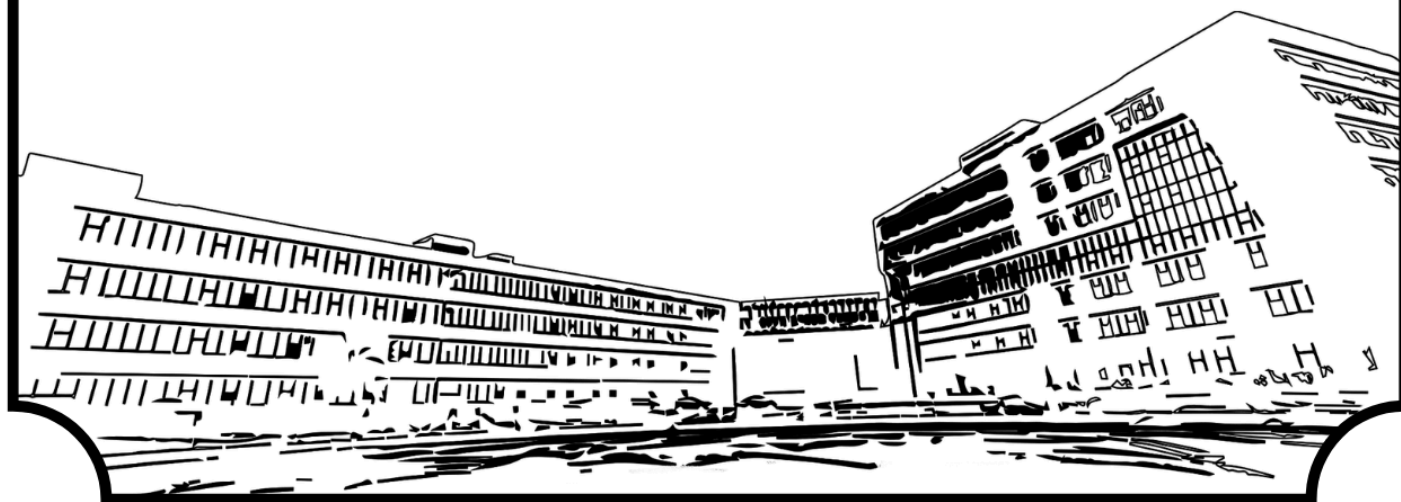




Constitution of the Student's Activity Council (SAC)

Indian Institute of Science Education and Research Berhampur

SAC ver-2026



Constitution Amendment Rules

1. The constitution can be revised once a year just prior to elections. Regarding the same, suggestions will be availed from the student community by the president of SAC in coordination with DoSA through Google Forms.
2. The revision should be centralised towards planning and execution of SAC activities for creating a platform for students' better future and cultivating extracurricular talent.
3. The section of the constitution where revisions are advised by the student body shall be discussed in the student's general body meeting in the presence of the Dean of Student Affairs and the Dean of Academic Affairs. The revised version of the constitution shall be renamed as SAC, followed by the year, for example, SAC ver-2026.
4. All the revisions should be approved by the current SAC president and DoSA.
5. All versions of the constitutions shall be kept in the DoSA office records and on the institute's student website for reference.
6. Every draft version shall be shared with the entire IISER Berhampur community, including students, faculty, and staff.

Definitions and Short Forms

- **Director:** The director of IISER BPR
- **DoSA:** Dean of Student Affairs
- **ADoSA:** Associate Dean of Student Affairs
- **DoAA:** Dean of Academic Affairs
- **Student Senate:** Elected Student Representatives in SAC
- **Institutional Senate:** The institutional-level senate comprises three student representatives from the student senate.
- **Institutional Senate Representative:** Elected members UG (BSMS and IPhD 1st-2nd year), PG (IPhD 3rd-5th year and PhDs), and President SAC.
- **President:** Chairperson of SAC and Student Senate
- **Acting President:** The council secretary, who shall bear the responsibilities in the absence of the president.
- **Secretary:** The signatory authority of the council
- **Coordinator:** The signatory authority of the club
- **Councils:** Stands for Sports Council (SC), Cultural and Social Activities Council (CSAC),
- **SR-UG:** Senate representative UG (all programs below doctoral level)
- **SR-PG:** Senate representative PhD
- **S-SAC:** Students–Sports Activities Council
- **C-SAC:** Cultural and Social Activities Council
- **S-SC:** Science Council
- **S-CDC:** Career Development Council
- **S-SWS:** Student Welfare Sub-Council
- **POC:** Publications and Outreach Council
- **SMC:** Student Mess Committee (independent body under SAC with separate constitution)
- **PG-GS:** PhD General Secretary
- **SWS-PG:** PhD Welfare Secretary
- **Club:** The sub-council functions under the councils.
- **General Body:** All the registered students of IISER BPR
- **General Body Meeting:** A meeting of students in which all registered students can participate and discuss the issue of importance.
- **Core Committee:** Organising committee members of particular activity or event of SAC
- **SAC Advisors:** Dean of Student Affairs, Associate Dean of Student Affairs, Dean of Academic Affairs and CSAs.
- **Class and Department Representative:** Elected student representative for the respective class or department.
- **Hostel and Mess Representative:** Elected student representative for Hostel and Mess

1. DoSA:

The Dean of Student Affairs facilitates management of all aspects related to the student community. Students' hostels, mess facilities, security, transportation, medical facilities and counselling are directly operated under the guidance of the DoSA. The office of student affairs is concerned for students' well-being and quality of campus life. DoSA shall serve as the chief administrative authority over the SAC, which shall be responsible for executing all SAC-approved activities under the DoSA's oversight. DoSA can oversee all student activities at any point in time.

2. President:

The President is the head of SAC. All the council of SAC functions directly under the president. The president will be communicating with councils, the general body, sponsors, and institute authorities through email at sac@iiserbpr.ac.in. All the proposals from SAC councils and minutes of council meetings should be signed by the president. The president is the communication bridge between the institute administration and students at large.

Responsibilities and rights of the president of SAC:

- Along with the DoSA, the president will be the co-signatory for checks associated with the SAC bank account. The signatures of both the president of SAC and the DoSA are required to withdraw funds from the SAC bank account. Money cannot be withdrawn from the bank account unless the proposal for the same has approval from the Director.
- Funds for council activities should be first approved by the president of SAC; without that, nothing can be done.
- If the president of SAC is on leave, then the acting president can sign the document; otherwise, the president can digitally sign the document, and the document can be shared through email copy to DoSA.
- The president will be kept in cc for all the emails sent from various councils functioning under SAC.
- The president can call/organise a general body meeting as and when required. □ In case NOTA wins in re-election, then the president will be the signatory authority for the council/president and can nominate any candidate from the general body as acting secretary.
- Will be presiding over the student senate meeting.
- Will be representing the student body in the institutional senate meeting along with SR UG and SR-PG.
- Will be a public relations officer on behalf of students to represent the student community outside the institute.

3. SAC Councils and units:

SAC shall consist of the following councils:

1. **Students–Sports Activities Council (S-SAC)**
2. **Cultural and Social Activities Council (C-SAC)**
3. **Science Council (SC)**
4. **Career Development Council (CDC)**
5. **Student Welfare Sub-Council (S-SWS) (*Replaces Disciplinary Council*)**
6. **Publications & Outreach Council (POC)**
7. **Two PG-specific SAC positions:**
 - PG-General Secretary (PG-GS)
 - PG-Welfare Secretary (SWS-PG)
8. **Students Mess committee (SMC)**

The **SR UG** and **SR-PG** shall have the same responsibilities as council secretaries.

Upon assuming the position, the secretary will create a new council. The council members will help the secretary run the council.

A council will consist of the club coordinators/team captains, as the case may be.

Should the elected Student Activity Council (SAC) lack representation from one gender, the Hostel Representative (HR) of the underrepresented gender shall be automatically appointed as an ad-hoc SAC member, ensuring balanced representation. This HR shall participate fully in all SAC proceedings and ensure representation.

3.A. Students-Sports Activities Council (S-SAC)

The sports activities council will have a designated office. All the sports items, equipment, and appliances will be kept in the sports office storeroom.

i. Responsibilities of S-SAC:

Communication: The SSAC secretary will communicate with all students, faculties, staff and sponsors through the official email ID: *ssac@iiserbpr.ac.in* for each and every matter concerned with sports activities. The sports secretary shall be accountable for every communication made through the SAC email ID.

Coordination: The SAC secretary will be responsible for the establishment of coordination between different clubs functioning under S-SAC.

Organisation: The S-SAC team (representatives of different clubs and the secretary of SAC) will be responsible for the management and organisation of regular sports activities and tournaments. There should be at least one intra-IISER tournament per semester. The most important tournament that SAC is responsible for is the Inter IISERs Sports Meet (IISM).

ii. Clubs under S-SAC

Athletics club; Volleyball club; Basketball club; Cricket club; Chess club; Table tennis club; Badminton club; Tennis club; Carom board club; Kabaddi club; Kho-kho club; Football club; Walkathon and marathon club; E-sports club; and Gymkhana club.

Activities run under the respective club will be coordinated by club coordinators. There will be one coordinator for each club. The club coordinator can be the one who is regular in activities/games played under the respective club. The best player will be serving as club coordinator with verbal concern from club members. If a club coordinator is not able to pursue the job, then duties should be assigned to some other member of the club.

In the absence of a club coordinator, the secretary of SAC will automatically be the coordinator for that particular club.

3.B. Cultural and Social Activities Council (C-SAC):

The council shall oversee the organization of various cultural activities in the institute.

i.Responsibilities of C-SAC

Communication: The C-SAC secretary will communicate with all students, faculty, staff, and sponsors through the official email ID, *csac@iiserbpr.ac.in*, for each and every matter concerned with the organization of cultural and social activities and sports activities. The secretary of C-SAC shall be accountable for every communication made through the C-SAC email ID.

Coordination: The C-SAC secretary will be responsible for establishing coordination between different clubs functioning under C-SAC.

Organization: The C-SAC (Council Members and the secretary of C-SAC) will be responsible for the management and organization of regular cultural and social activities inside the campus.

Will be responsible for the organization of the annual cultural fest, *KYRAT*.

If needed, specific fest committees will be formed depending on the recommendation from the President of SAC and the DoSA/A-DoSA.

ii.Clubs under C-SAC:

Shadjam (Music Club), Callixto (Fashion Club), Yavanika(Drama Club), Flagro(Art Club), Pixophiles(Photography Club), Clapperbox(Videography Club), Angika(Dance Club), Athena(Literature Club), Tarqam(Debate Club), Abha(Queer Club).

Activities run under the respective club will be coordinated by club coordinators. There will be one coordinator irrespective of gender. Club coordinators should regularly participate in club activities. The best performer/well-coordinated person can serve as club coordinator with verbal concern from club members. If a club coordinator is not able to pursue the job, then duties should be assigned to some other member of the club.

3.C. Science Council (SC)

The elected secretary will be the official head for SC, who shall be responsible for the proper functioning of council activities. He/she will be communicating with all students, faculty, staff, and sponsors through the official email ID: *sc@iiserbpr.ac.in* and shall be accountable for each and every communication made through the email ID.

SC shall be responsible for the organization of invited lectures pertaining to science. The activity shall be pursued in coordination with Dean R&D/DoAA/faculties/club coordinator for various clubs functioning under SSC.

Conducting peer's tutorial classes for juniors where senior batch students will teach juniors as per their comfort zone.

Will be responsible for the organisation of the annual science fest, *INVENIO*.
If needed, specific fest committees will be formed depending on the recommendation from the President of SAC and the DoSA/A-DoSA.

Clubs under SC: The head of SC shall be responsible for proper functioning of club activities Chemshala (Chemistry Club), La Vida (Biology Club), 137 Inverse(Physics Club), Project Spiral (Mathematics Club), Vasudha(Geology Club), Lovelace(Tech Club), Naxatra(Astronomy Club), QCell(Quiz Club), Oasis(Ecology Club), Verdad(Philosophy Club).

3.D. Career Development Council (CDC)

The CDC shall be led by the Secretary, Career Development Council (S-CDC) and shall comprise representatives from BS-MS programs and PhD scholars, with at least one representative from each department. The elected S-CDC shall serve as the official head, responsible for the council's overall functioning, including communication with students, faculty, staff, and sponsors via the official email: *scdc@iiserbpr.ac.in*, for which they shall bear full accountability.

i. Responsibility:

- Invite companies to campus for student placements, summer training, and job opportunities.
- Organise student talks featuring those selected for premier fellowship programs or placed in companies to share their experiences.
- Conduct workshops and training sessions throughout the academic year to prepare students for placements.
- Manage all sponsorship-related communications for SAC annual fests, through a dedicated sub-council constituted for this purpose.

ii. Innovation and Entrepreneurship Council (IIEC):

The IIEC, operating under the S-CDC, shall comprise 5 members (from BS-MS and PhD programs) to foster entrepreneurship via startup support and incubation. It shall facilitate incubation services, coordinate a faculty panel for guidance, scrutinize startup and patent ideas (assessing real-world impact), and assist viable ideas up to fundraising.

iii. Alumni Cell:

The cell shall maintain an updated alumni database, organise annual alumni meets and other engagement events as required, and facilitate ongoing connections between alumni and current students.

3.E. Student Welfare Sub-Council (SWS)

i. Responsibility:

Secretary SWS shall be responsible for maintaining discipline in the institute at various levels.

SWS-PG, shall be within the Student Welfare Sub-Council (SWS). The SWS-PG shall address all welfare concerns of the PhD community, including mental health issues, and serve as the primary liaison between PhD students and the administration.

Communication: The SWS secretary will communicate with all students, faculty, and staff through the official email ID: ssws@iiserbpr.ac.in. The secretary, SWS, shall be accountable for all communications made through the council email ID.

The SWS-PG will communicate with all students, faculty, and staff through the official email ID: sswspg@iiserbpr.ac.in. The secretary, SWS, shall be accountable for all communications made through the council email ID.

Coordination: Any action related to maintaining discipline in the institute shall be communicated through S-SWS.

Organization: The SWS will consist of the Secretary S-SWS, SWS-PG and 8 members, selected as 2 Hostel Representatives (HRs) from each hostel, ensuring equitable representation with 4 members identifying as female and 4 as male. Members may be drawn from BS-MS, PhD, or i-PhD programs.

Hostel representatives must at least be in the 3rd year of the BS-MS program or equivalent. A PhD student can also be a hostel representative. Representatives will be elected from the hostel by the Secretary SWS and will have a tenure of one year.

The secretary of SWS shall be coordinating with various sub-organisations within SAC and instituting administration for various matters concerned with student discipline and counselling. Secretary SWS, along with the President of SAC, will be the representative for ICSC and the standing committee for the prevention of suicide and wellness of students.

Secretary SWS shall be in direct contact with the institutional health center and security to oversee emergencies.

Any new rule by the institute related to hostels and classes shall be directly through S-SWS. If Secretary SWS is not following the protocol, then DoSA shall oversee the seriousness of the issue.

The following organization shall report directly to Secretary SWS. In the absence of Secretary SWS, the president of SAC should be reported for the same. If S-SWS is not able to handle the issues, then the president or DoSA shall oversee the same.

The HR will be directly reporting to S-SWS for every cause of action they pursue in the institute.

Secretary SWS will be a member of ICSC and the Institutional Standing Committee on Prevention of Suicide and Promotion of Wellness, and he/she shall oversee students' psychological wellness both within the campus and outside the campus.

3.F. Publications and Outreach Council (POC):

The elected secretary shall be responsible for the proper functioning of council activities. S-POC will communicate with all students, faculty, staff, and sponsors through the official email ID, posac@iiserbpr.ac.in, and shall be accountable for all communications made through that email ID.

The S-POC shall coordinate all outreach activities under the guidance of the DoSA and Dean, Outreach.

The POC includes the following bodies:

1. Episteme (Official Student magazine)

Episteme is the official student magazine of IISER Berhampur. It aims to inform, educate, and entertain. Besides fulfilling these roles, Episteme aims to foster awareness of developments across all sciences and of the research activities undertaken by the institute's students and faculty. The editorial team should comprise students in primary roles and one or more faculty members in advisory roles. The editorial team will be formed in accordance with Episteme's official guidelines and constitution, as approved by the DoSA.

The S-POC will serve as a communication medium between the Editorial Team and DoSA, and should be well-informed about all updates and activities.

2. Village Development Activities Club (V-DAC)

A POC initiative, VDAC is a functioning club that pursues activities to empower youth in villages and towns near the institute and to spread social awareness. It will work towards the social upliftment of local communities.

- The club will operate a donation cell to collect old clothes and household items from community members. The collected items shall be donated to village personnel in need.

- They are responsible for spreading awareness among village personnel about various government schemes to ensure maximum benefit.

In addition to the core team, the S-POC and one or more faculty advisors will oversee the club's activities. One member of the Publications and Outreach Council, as formed by the S-POC, should become a member of VDAC and serve alongside VDAC's coordinator for smooth coordination.

3. Jigyansa (Bilingual Science Outreach Club)

Jigyansa is a dedicated club under the POC, founded by a group of students who wanted to spread scientific temper in the Odia language to better reach the target community in Odisha. The semi-independent group will operate with a core team elected by Jigyansa members, and is bound by the general club guidelines established by the SAC. The S-POC shall oversee their activities and club functioning. It will also conduct its events with the endorsement and approval of respective faculty advisors and DoSA/Associate Dean/Coordinator SA.

4. Prayas (Village Education Initiative)

A POC initiative, Prayas is a functioning club/society that mentors students in local schools by adopting them per semester. This is to make education accessible and contribute towards the intellectual development of local communities. It endeavours to address academic needs that are not met in rural classrooms and to guide students towards pursuing higher education. It shall also promote Government education and scholarship schemes, alongside sharing opportunities for students to apply.

In addition to the core team, the S-POC and one or more faculty advisors will oversee the club's activities. One member of the Publications and Outreach Council, as formed by the S-POC, should become a member of Prayas and serve alongside the Prayas coordinator for smooth coordination.

The POC will be responsible for the following events:

1. STREAM (Science Outreach Fest)

STREAM, the annual science outreach fest, is expected to be an outreach activity conducted by the various science clubs under the direction of the S-POC. Every year, a one- or two-day event is expected to bring students from neighbouring schools for various activities. The STREAM committee will be constituted fresh for every edition by the S-POC as and when required. If needed, specific fest committees will be formed based on recommendations from the President of SAC and the DoSA/A-DoSA.

2. TEDxIISERBPR

The S-POC may wish to initiate a TEDxIISERBPR event during their tenure and must obtain DoSA permission to begin the license application process. If approved, the S-POC, along with their council, should apply for a license, with the S-POC having the discretion to choose the organiser and license-holder. Upon license approval,

they must form a TEDxIISERBPR Organising Committee in consultation with the President-SAC and with the DoSA's approval. The organising committee must have the CSA-Science, CSA-Culture, Dean-Outreach, and DoSA as the advisory bodies.

3.G. Senate Representative-UG:

- The SR-UG shall be coordinating between UG students and the academic office for addressing academic issues.
- The issue can be related to teaching infrastructure (including classroom, reading room, library, etc.), course structure, or exam or class timetable.
- SR-UG can raise the student's voice to institute a senate to oversee the content of academic rules and regulations.
- SR-UG will be responsible for online registration of the institute to various web portals of state departments providing fellowships.
- Shall oversee students' issues related to fellowship and contingency.
- Shall be communicating through sr-ug@iiserbpr.ac.in
- CR/DR will be representative of respective sections and will be reporting issues to Senator UG as and when required.

3.H. Senate Representative-PhD:

- The SR-PG shall be coordinating with the academic office at the time of admission of new students.
- Shall be the contact person between the academic office and students, where he/she shall be expressing points of view on behalf of PhD students.
- Shall be attending all the meetings called by the student president of SAC/student senate or the chairperson of the institutional senate.
- Shall be responsible for academic counselling of PhDs
- Shall communicate with the institute and funding agencies on behalf of students to resolve fellowship-related issues.
- Shall be communicating through sr-pg@iiserbpr.ac.in
- PhD DRs will be representative of respective sections and will be reporting issues to Senator PG as and when required.

3.I. Student Mess Committee

The elected secretary shall be responsible for running the Students' Mess Committee and will communicate with all students, faculty, and staff through the official email ID: s_messcomm@iiserbpr.ac.in. The secretary of the SMC shall be accountable for all communications made through the council email ID. The elected secretary shall serve as the Chairperson of all elected Mess Representatives (MRs).

- The secretary will be elected by all students through an SMC election. In this election, any UG and PG student can nominate themselves, and all students (UG as well as PG) are allowed to vote.

- It will be an elected body of 15 student members and a secretary.
- 10 of the members will be from the BSMS program (UG members), and 5 will be from the PhD program (PG members). Integrated PhD and master's programs will be represented by these two groups as well.
- Each batch of BSMS/iPhD (MS phase)/master's students will elect two representatives each—a total of 10 UG members. The PG members will be elected from all PhD students except first-year PhD students. However, iPhD students in the first year of their PhD phase will be eligible.
- The roles, responsibilities, and authority of Mess Representatives shall be equivalent to those of Council Members, subject to the provisions of this Constitution. The tenure of all MRs shall be co-terminous with that of the SMC Secretary; accordingly, all MRs shall resign upon the completion or termination of the SMC Secretary's tenure.

The Secretary of the SMC will directly report to the A-DoSA/DoSA for all administrative purposes. However, President SAC will have to be kept in the loop. In the event of a conflict between the Secretary and the President, it will be resolved by the A-DoSA/DoSA. President SAC will continue to be a part of the Institute Mess Committee.

3.J. General Secretary-PG

The elected secretary shall appoint a council of five members, with one member assigned to each of the following councils: Sports, Cultural, Publication and Outreach, Placement (CDC), and Science (SC). These members shall collaborate with the respective secretaries under the GS-PG's coordination. PG-GS will communicate with all students, faculty, and staff through the official email ID: *gs_pg@iiserbpr.ac.in*. The secretary shall be accountable for all communications made through the council email ID.

4. Student Senate: The legislative and governing body of SAC

- President
- Secretary SWS
- Secretary SC
- Secretary CDC
- Secretary S-SAC
- Secretary C-SAC
- Secretary POC
- General Secretary-PG
- Senator UG-affairs
- Senator PG-affairs

5. SAC representation in Institutional Senate Meetings (ISMs)

President SAC, along with SR-PG and SR-UG, will be special invitees for institutional senate meetings. The president of SAC should send the name of the elected SR-UG/SR-PG to the registrar's office for inclusion in the institutional senate meeting.

The President of SAC will present students' concerns to the institutional senators during the senate meeting. If required, issues can be submitted to the registrar/DoSA/DoAA ahead of the meeting through discussion in the senate meeting.

6. Election committee:

The election committee (EC) shall be responsible for fair and smooth conduct of the elections. Soon after the declaration of election results, the EC will stand dissolved. Election results will be declared and forwarded to all the students, staff, and faculties by DoSA. Results of the election should be signed and approved by the EC. Members of the EC cannot contend for election. The EC shall be coordinating through its email ID *sac@iiserbpr.ac.in* for the election.

Members of EC

1. DoSA (Chairperson)
2. DoAA
3. Faculty Advisor-1 (preferably with a computing background)
4. Faculty Advisor-2
5. President SAC
6. Secretary SWS

The Computer Centre Staff (one person), nominated by the Faculty Advisor-1, will assist in conducting the election.

A.Elections:

Stage I: General Elections: A general election will take place for the following 7 posts. All the registered students (BS-MS, IPhDs, and PhDs) shall select the candidate of their choice through voting. For contending in a general election, a candidate should be from 2nd year or above.

1. President
2. Secretary SAC
3. Secretary C-SAC
4. Secretary SC
5. Secretary CDC
6. Secretary SWS
7. Senate Representative (SR)-UG
8. Secretary POC

9. General Secretary-PG
10. Senate Representative (SR)- PG
11. Students Welfare Secretary- PG
12. Secretary SMC

B.Eligibility Criteria:

1. Minimum CPI 7.0 for President, Secretary SC-DC, Secretary S-SWS, Secretary SSAC, Secretary C-SAC, Secretary POC, SR-UG, SR-PG, GS-PG and Secretary SMC
2. The candidate should not have any backlog in any subject/discipline
3. Candidates with academic warning/probation or any criminal record with a registered/past FIR cannot contend for any post in SAC.

C.Election Guidelines:

1. Contenders have to submit their nomination to the EC by email (ec@iiserbpr.ac.in). The candidate is required to submit the latest grade card and institute ID card along with the election form.
2. There will be a formal written exam, and all the candidates should pass it (the pass mark shall be 40%). The exam will focus on the SAC constitution and general information about the institute. The question paper will be formulated by an EC member.
3. EC will invite nominations from students 10 days prior to the day of the election. In the next 7 days candidates can file their nominations. Then the next two days will be availed for candidates to think if they wish to take their nomination back.
4. Candidates will not be allowed to use official email IDs for asking votes from fellow students.
5. If the candidate is not turning up for the campaigning session, there will be no additional campaigning sessions, and the election will go as planned.
6. Soon after filing the nomination, the candidate can do campaigning from 6 pm to 10 pm by physical presence. On social media, campaigning can be done at any time point.
7. There will be a public campaigning session. In this session contenders will give short speeches, and basically they will be speaking about aims and agendas. Following that, there will be a 10-minute time during which the general body can ask questions.
8. Elections can be postponed in case of natural calamities or the director's decision, if it happens.

Stage-II: Confined election

A confined election will be conducted by SAC. EC will not be responsible for confined election. Nominations for confined elections shall be filed with the president of SAC. In the absence of the president, the acting president will take over the job. If students are ready, then a confined election can take place verbally in an open meeting in the presence of the warden/DoSA/President of SAC.

Post for confined elections: Candidates contending for confined elections should have a minimum 7.00 CPI with no backlog.

Department Representatives: BS-MS (3rd year, 4th year and 5th year); IPhD (1st and 2nd year); PhD & IPhD: Total 6 posts

Class representative: BS-MS (1st year and 2nd year); PhD (1st year): Total 3 posts.

Student Mess Committee:

- i) It will be an elected body of 15 student members, and a Secretary.
- ii) 10 of the members will be from the BSMS programme (UG-members), and 5 will be from the PhD programme (PG-members). Integrated PhD and Masters programmes will be represented by these two groups as well. Each batch BSMS/iPhD (MS phase)/Masters students will elect two representatives each - a total of 10 UG members. The PG members will be elected from all PhD students except first-year PhD students. However, iPhD students in the first year of their PhD phase will be eligible.

Hostel representative: Two representatives from each hostel. Hostel representatives must be at least from 3rd year of BS-MS programme or equivalent. A PhD student can also be a hostel representative. Representatives will be elected by the Secretary SWS from the hostel and will have a tenure of one year.

D.Re-election/Transfer of the post to the new President:

1. If the selected candidate has left the institute or he/she is no longer part of the institute, then the president shall resume the post automatically.
2. If the candidate resigns from the post, then the president shall resume the post automatically.
3. If the entire candidate fails the written exam, then the president shall resume to post automatically.
4. If only one candidate is contending for the general election, then NOTA should be >45% to reject the candidate. If the same happens, then the president will resume the post automatically.
5. If NOTA happens on the president's post, then the existing president will re-conduct the election.

6. If NOTA happens twice, except for the president's post, then the newly elected president shall resume all the NOTA posts automatically.

7. If NOTA happens twice for the president post, then the old president shall resume the post, but in the situation where the previous president is in their final year of study or not willing to continue, then the DoSA shall recommend the name of a candidate as president of SAC.

E.Oath ceremony and transfer of duties:

Soon after the declaration of the results, the candidates selected through the general elections are officially resuming the posts for which they were selected. Existing office bearers, the president of SAC, SR-UG, SR-PG, and council secretaries, have to transfer email passwords to newly elected candidates within 48 hrs.

Within one week of the results, the previous president will organise an oath ceremony, during which the DoSA shall make the newly selected candidates take the oath and sign the oath documents. Certificates of office bearers in the last SAC shall be provided by DoSA.

Soon after the oath ceremony, the office order of the student senate shall be released by DoSA to all community members.

For NOTA posts, the new president will be taking the oath for the time period.

F. Impeachment of the SAC office bearer:

- a) Candidate produces wrong information relating to candidature deemed for post-eligibility.
- b) Evidence of involvement in women harassment/ragging activities.
- c) Evidence found for drug abuse.
- d) Guilty, proven by DoSA/DoAA/Director matter relating to academics/discipline
- e) Involved in financial corruption during organisation of SAC activities

G.Procedure for Floor Checks and Removal of Representatives

- a) The relevant Secretary may recommend a floor check for any elected MR, CR, DR, or Hostel Representative (HR), providing valid reasons in writing.
- b) Upon completion of the floor check, the Secretary shall forward the recommendation, along with the results, to the Dean of Students' Affairs (DoSA).
- c). The final decision on the removal of any MR, CR, DR, or HR shall rest solely with the DoSA.

7. Annual fests (SAC councils):

S-SAC-Inter IISER Sports Meet (IISM; Annual Sports Fest)

C-SAC: Kyrat (Annual Cultural Fest)

SC-DC: INVENIO (Annual Science Fest)

S-POC: Stream (Annual Science Outreach Fest)

S-SMC: Lazzat (Annual Food Fest)

8. Time Restrictions and Compliance for All Programmes and Events

- a. All programmes, regardless of nature, shall conclude by 11:00 PM, with no provisions for extensions or negotiations. Violations shall result in the initiation of Tier II disciplinary action against the event or club coordinator.
- b. All events must strictly adhere to the timetable approved at the time of permission granting. Gross violations shall result in a two-year suspension of the event.

9. SAC activities funding:

- Two separate bank accounts—one for the SAC fund and one for the sports fund—to be maintained for the corresponding funds.
- The primary source of the funding will be allocated institutional and SAC funds.
- Fines collected from students/mess caterers shall be deposited to the SAC bank account.
- Sponsorship can be availed for the organization of the annual first designated to the respective council. The first convener shall be approaching to sponsor. The communication should be made through emails, and the same should be informed to the President, or the President should be kept in cc for all the email conversations. All sponsorship-related communication and accounting will happen through the office of DoSA. A sponsor's contribution will be received in the SAC account. DoSA will approve all sponsorship.
- Student contribution can be a source of funding, but it will be the choice of the student to donate or not to donate.
- All the expenses from the SAC account on cultural events should be transparent, and the details should be shared with all the students through the website.